

# Prairie du Chien Area School District

**Innovation for Success™**

## REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **July 11, 2016** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

### I. CALL TO ORDER

*Meeting was called to order by Christine Panka at 6:30 p.m.*

#### Present BOE Members:

Nick Gilberts

Kyle Kozelka

Lynn O'Kane

Christine Panka

Devan Toberman

Cassie Hubanks (came at 6:31 pm)

Duane Rogers (came at 7:04 pm)

### II. PLEDGE OF ALLEGIANCE

### III. ADOPTION OF AGENDA

*Motion by Lynn and seconded by Devan to accept agenda; passed unanimous with all in favor.*

### IV. SPECIAL GUEST SPEAKERS: Update on programming at Bluff View and a review of the past school year

*Presentation on Bluff View highlights*

### V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

#### A. Approval of Minutes

1. 06.02.2016 Special Meeting

2. 06.13.2016 Finance Committee Meeting

3. 06.13.2016 Regular Board Meeting
4. 06.27.2016 Policy Committee Meeting
5. 06.27.2016 Building and Grounds Committee Meeting
6. 06.30.2016 Special Meeting

B. Personnel

1. Approval

- a) Caitlin Wall Sub Teacher
- b) Paul Morovits-Sub Teacher
- c) Kathleen Hein Head CC Coach pending background check
- d) Leslie (Orr) Yager Asst CC Coach pending background check
- e) Allie Klein Asst CC Coach
- f) Nathan Bartlett Asst CC Coach
- g) James Maguire Girls' Golf Coach

2. Resignation

- a) Mary Mulrooney Emmrich
  - (1) Track Coach
  - (2) Cross Country
  - (3) BAK Aide
- b) Shannon Bentien BV Teacher
- c) Dave Petrowitz MS Football
- d) Cecil Martin Custodian

C. Youth Options (if any)

*Motion by Nick and second by Devan to accept consent agenda items; passed 5 in favor, 1 absent, 1 abstention-Christine.*

VI. CITIZEN PARTICIPATION

*None*

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 7/25/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. 7/25/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. 8/8/2016 Finance Committee Meeting 6:00 p.m. High School Library Conference Room
4. 8/8/2016 Regular Board Meeting 6:30 p.m. High School Library Conference Room
5. 8/22/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room

6. 8/22/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items

1. 7/16/2016 WASB 2016 Summer Leadership Institute Green Bay WI
2. 8/8/2016 WASB Economics for Opinion Leaders - Superintendents, School Board and Board of Education Members-Green Bay
3. 10/13/2016 WASB/WSAA School Law Seminar Wis Dells
4. 11/12/2016 WASB Legislative Advocacy Conference Stevens Point
5. 1/17/2016 96th WI State Education Convention 2017 Madison
6. 2/23/2016 WASB 2016 Legal & Human Resources Conference Wis Dells

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Update on first bond sale
2. Update on planning process for the building and grounds updates
3. Community Connections and Celebrations
  - a) Goopy, Green and Gorgeous...run down of places we've been to or are going to this next session. Most of these places have put on educational programs and tours for us.
    - (1) We put in a garden out in front of school, thanks to Mavis Godden who let us use her land. Students planted potatoes, squash, cucumbers, pumpkins, carrots, beans and many other vegetables. The students had to plan out their rows, plant, hoe, water and maintain their garden throughout the summer.
    - (2) We picked strawberries at West Ridge Orchard.
    - (3) We made strawberry jam with the berries we picked. at West Ridge Orchard.
    - (4) We visited La Valle, WI - Carr Valley Cheese where we were given an educational tour and many great samples!
    - (5) MISNA Dairy- largest rotary milking system (merry-go-round) in Southwestern, WI.- Cashton.
    - (6) Eastman Locker- the entire butchering process.
    - (7) Tom & Sharon Martin Organic Farm
    - (8) Mt. Sterling Goat Cheese
    - (9) Kickapoo Orchards- treated to raspberries and the education of apple growing and RENT-A-BEE program to help pollinate their trees.
    - (10) We cut up deer meat and made deer sausage/brats.
    - (11) Mike Valley Cheese
    - (12) Lenzendorf Hilltop Prairie Burning Education
    - (13) Osborne Conservatory Park
    - (14) Cave of the Mounds
    - (15) Stonefield Village in Cassville

- (16) Villa Louis; special program of making cookies on a wood stove, readers theatre and craft making.
- (17) Genoa Fish Hatchery
- (18) Mississippi River Maiden Voyage River Education Program
- (19) Canoe safety and canoeing.
- (20) Wastewater Treatment Facility
- (21) St. Feriole Island Clean Up and boat landing clean up done by the students. Mussel investigation.
- (22) Driftless Area Wetland Center in Marquette- diversity of the driftless area land, animal habitat and aquatic life.
- (23) Phil Burgess
- (24) Pattison Tour
- (25) Bloody Run- Aquatic Insects
- (26) We made homemade ice cream in a bag and also with electric makers

- b) Elementary science enrichment was a three week course covering living things and planet earth. Each week students were able to take a free tour, of a local site, pertaining to what they were learning in the course. We toured the Driftless Wetlands Centre in Marquette, Iowa. Students were able to net many different species of invertebrates and even brought some back to BV to identify under the microscopes. They also were able to tour Valleys Fish and Cheese in PDC. They learned about fish and other vertebrates that are a part of the Mississippi River. On their last tour they went to Phil Burgess' home and observed his rock and mineral collections. Alex Mathies, a chemist from 3M, came in and did experiments
- c) Chinese Club (more of a high school thing, but does include some 8th graders) is fundraising for the 2017 China Trip. Jeff Bowar at Leisure Time is helping with that effort. We are selling raffle tickets (1 for \$20 or 3 for \$50). Winner gets a Harley - you can see it parked in front of Leisure Time right now.
- d) Swimming lessons
- e) Eastman parade (band)

IX. OLD BUSINESS (action if appropriate)

- A. Review and possible approval of contracts with Crossing Rivers Health: Physical Therapy, Occupational Therapy, and Athletic Trainer

*Motion by Christine and second by to Nick approve contracts with Crossing Rivers with future study of cost effectiveness; passed unanimous with all in favor.*

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion

*None*

- B. Effective July 1, 2016, a new law allows employees with the right to take leave from work for purposes of serving as a bone marrow or organ donor.

1. <https://docs.legis.wisconsin.gov/2015/related/acts/345.pdf>
2. Handbook leave addition: "District will follow 103.11 and 893.965 of the state statutes relating to: leave from employment for the purpose of serving as a bone marrow or organ donor"

*Motion by Lynn and second by Devan to approve handbook addition; passed unanimous with all in favor.*

- C. State law requires each School Board to identify the academic standards that will be in effect for the school year. Proposed language:

The Prairie du Chien Area School District follows the state standards as adopted by the State of Wisconsin Department of Public Instruction as an outline of base expectations. The related accountability and testing is conformed to as appropriate to be in compliance with all state and federal laws. Where appropriate, classroom materials have been aligned to the Common Core Standards. The Common Core Standards are only an outline of base expectations; the district strives to exceed these standards in all areas of school offerings.

*Motion by Lynn and second by Devan to approve Academic Standards language; passed unanimous with all in favor.*

- D. Approval of WASB Membership

*Motion by Kyle and second by Devan to approve WASB membership; passed unanimous with all in favor.*

- E. Approval of BV Student Handbook:

[https://docs.google.com/document/d/1T8hAdmdMbiHY\\_924X0GqciTKCtDyNpytq1-4tPbiLgc/edit](https://docs.google.com/document/d/1T8hAdmdMbiHY_924X0GqciTKCtDyNpytq1-4tPbiLgc/edit)

*No action*

- F. Annual seclusion and restraint report

*Report was given, per state law requirement*

- G. Grants & Donations read into record and approved (if any)

1. New Flag, Flag Pole, and lighting for the Bluff View Soccer and Softball field area.
  - a) Class of 2014 Live Like Bridget Committee donated \$3,547.16
  - b) Alliant Energy donated manpower and equipment to dig the hole for the pole.
  - c) Ken Quick, BV Tech Ed Class, Mike Steiner, and Jim Stoehr for donating their time on the project.

*Read into record*

- H. Student Travel (if any)
- I. Committee Meeting Reports by Board members (action if appropriate)
  1. Committee structure discussion

*Discussion on going forward committees are only advisory in nature.*

*If business is to be conducted, post for regular or special meeting of the whole. Explore a committee of the whole concept.*

2. Marketing Committee: Website, Community events, Open Enrollment, marketing plan (plan for promotional ads)
  - a. Annual Ad for the Courier Press.

*Discussion*

3. Policy Committee
  - a. WASB
    - i. Fees for policy services.

*Motion by Duane and second by Lynn to approve WASB policy services; passed unanimous with all in favor.*

- ii. Policy Samples
  - b. Links to School Accountability Reports on Websites due Sept, 2016  
2015 Wisconsin Act 338.
  - C. Civics test requirement for HS graduation 2016-17
  - D. State Mandated Assessment Annual Notice Posting.
  - E. Annual Notice of Special Ed. Scholarship
  - F. Compensation Committee/Policy Process
4. Building & Grounds
    - a. Approval of HS Theater projector and screen replacement.

*Motion by Christine and second by Nick to approve \$10,375 new projector and screen for Little Theater; passed unanimous with all in favor.*

5. Finance
  - a. Approval of Payment.

*Motion by Christine and second by Lynn to approve bills and financials; passed unanimous with all in favor.*

6. Legislative Advocacy
- J. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)
  1. Wellness Policy update
  2. New overtime laws starting December 2016:  
<https://www.dol.gov/whd/overtime/final2016/overtime-factsheet.htm>

#### XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual faculty member request
- B. Individual support staff member request

*Motion by Kyle and seconded by Cassie to go into closed session. Passed unanimously by roll call with all in favor.*

YES: Nick Gilberts

YES: Kyle Kozelka

YES: Lynn O'Kane

YES: Christine Panka

YES: Devan Toberman

YES: Cassie Hubanks

YES: Duane Rogers

XII. RETURN TO OPEN SESSION

*Motion by Cassie and seconded by Lynn to return to open session at 8:41 p.m.; passed unanimously with all in favor.*

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

XIV. ADJOURNMENT

*Motion by Duane and seconded by Nick to adjourn at 8:42 p.m.; passed unanimously with all in favor.*

A handwritten signature in blue ink, appearing to read "Clifford", written over a horizontal line.

President

*Notes taken by Drew Johnson*